

The next scheduled Meeting of the Hillside Board of Education will be held as posted, on Thursday, November 19, 2020 at 6:30 p.m.

In order to avoid public congregation, public comment regarding both agenda and non-agenda items will be accepted via email only through 7:00 p.m. on Thursday, November 19, 2020. Emails should be sent to [hboemeeting@hillsidek12.org](mailto:hboemeeting@hillsidek12.org). Please state your name and address in your email. Responses to emails will be addressed and recorded during the meeting. Please view the video of the meeting which will be posted on our webpage on Friday, November 20, 2020 or subscribe to our HBOE Meeting Channel on YouTube using the following the link below to view and hear the meeting live.

[https://www.youtube.com/channel/UCUmp9SIXPIWlrAdpKbwzm4g?view\\_as=subscriber](https://www.youtube.com/channel/UCUmp9SIXPIWlrAdpKbwzm4g?view_as=subscriber)

Regular Meeting November 19, 2020

CALL TO ORDER: PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building January 8, 2020; by sending a copy of the meeting notice to the Star Ledger Newspaper and the Union County Local Source on April 14, 2020; and by filing a copy with the Township of Hillside and Hillside Public Library on January 17, 2020.

ROLL CALL:

Best			Shapiro		
Harbin			Worrill		
Howard			Cook		
Lofton			Gregory		
Robinson			Hamlin		
Salters			Eichenholtz		

Public Comments – Agenda and Non-Agenda Items

Committee Reports

Superintendent’s Report

Executive Session

Board agenda and/or action

Old Business

New Business

Board Member Comments

Adjournment

**FINANCE – Best/Shapiro**

1. Motion to approve the minutes of the October 29, 2020 regular meeting.
2. Motion to approve line item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve the July 2020 Board Secretary’s Report.
5. Motion to approve the July 2020 Treasurer’s Report.
6. Motion to approve the RFP submitted by Velez Educational Services, LLC to provide maintenance and support of information technology (IT) Services for the 2020-2021 fiscal year. (FI#1-1/20)

Motion:                      Second:

	Yes	No	Ab.		Yes	No	Ab.
Best				Salters			
Harbin				Shapiro			
Howard				Worrill			
Lofton				Cook			
Robinson							

**BUILDINGS & GROUNDS – Lofton/Robinson**

1. Motion to approve the following for submission to the New Jersey Department of Education:
  - a. Comprehensive Maintenance Plan (CMP) covering the periods 2017-2018 through 2021-22. (BG#1-11/20)
  - b. Form M-1 Annual Maintenance Budget amount worksheet along with detailed expenditures. (BG#2-11/20)
2. Motion to accept the New Jersey Department of Education Health and Safety Evaluation of School Buildings Checklist as submitted by David DeFluri for the 2020-2021 school year. (BG#3-11/19)
3. Motion to approve that upon the recommendation of the Acting Superintendent, the Board of Education approve the Energy Savings Improvement Plan prepared by Environetics and DCO Energy dated November 6, 2020 and authorize ENV and DCO Energy to submit the plan for review and approval by New Jersey Board of Public Utilities.

Motion:

Second:

	Yes	No	Ab.		Yes	No	Ab.
Best				Salters			
Harbin				Shapiro			
Howard				Worrill			
Lofton				Cook			
Robinson							

**EDUCATION- Worrill/Howard**

1. Motion to accept the recommendation of the Acting Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees’ duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-11/20)
  
2. Motion to accept the Acting Superintendent’s Report of Harassment, Intimidation and Bullying (HIB): 2 cases for October 29, 2020 through November 19, 2020.
  
3. Motion to accept the recommendation of the Acting Superintendent of Schools and approve the 2021-2022 Preschool Expansion Aid (PEA) (Attachment ED#2-11/20)
  
4. Motion to accept the Acting Superintendents of Schools “School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights, District and School Grade Report 2018-2019”. (Attachment ED#3-11/20)

Motion:

Second:

	Yes	No	Ab.		Yes	No	Ab.
Best				Salters			
Harbin				Shapiro			
Howard				Worrill			
Lofton				Cook			
Robinson							

**LABOR RELATIONS – Shapiro/Cook**

**Resignations/Retirements/Terminations**

1. Motion to accept the resignation of Ashley Powell, Language Arts Leave Replacement Teacher at W.O.K. Middle School, effective November 21, 2020. (D.O.H. 10/19/20)
2. Motion to terminate Employee#2524 effective December 19, 2020.

**Upon the recommendation of the Acting Superintendent of Schools:**

**Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)**

3. **WHEREAS**, this Board of Education accepts the recommendation of the Acting Superintendent of Schools, and approves the appointment of the listed personnel for the 2020-2021 School Year and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

**WHEREAS**, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

**WHEREAS**, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

**WHEREAS**, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

**WHEREAS**, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

**WHEREAS**, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

**WHEREAS**, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject to the above enumerated conditions:

**Certificated**

- a) Jeffrey Spsychalski, First Grade Teacher for APM/ECC at an annual salary of \$55,065 Step 2, BA Guide prorated for the period beginning December 1, 2020 through June 30, 2021. (Replacing I. Fairman)

**BE IT FURTHER RESOLVED**, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

**BE IT FURTHER RESOLVED**, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

**LABOR RELATIONS –Shapiro/Cook (continued)**

4. Motion to extend the appointment of Leah Owens as an English Leave Replacement Teacher for Hillside High School at a rate of \$274.83 per day effective November 30, 2020 January 1, 2021. (Replacing C. Martins)
5. Motion to appoint the following staff members as teachers for the virtual after school tutorial programs at a rate of \*\$43.00 per hour for the following schools during the 2020-2021 school year: (Title I Fund)
  - a) Dennis Nardone DTA
  - b) Thomas Weaver WOK
  - c) William Powers WOK
  - d) Carmen Armenciu WOK
  - e) Tami Grimes WOK
  - f) Jo Ann Brooks WOK
  - g) Rosalind Bartholomew HS
  - h) Scott Nelson HS
  - i) Elizabeth Silva HS
  - j) Jennifer Monnecka HS
6. Motion to appoint the following coaches for Hillside High School during the 2020-2021 school year:
  - a) Dennis Dubois Asst. Girls' Basketball \$6,506.00
  - b) Johnny Connor Asst. Girls' Basketball \$6,031.00
  - c) Albert Heward-Mills Asst. Boys' Basketball \$6,506.00
  - d) Andre Jackson Asst. Boys' Basketball \$6,506.00
  - e) Khalid Muhammad Asst. Boys' Basketball \$6,031.00 Pending receipt of certificate
7. Motion to appoint the following substitutes for the 2020-2021 school year:
  - a) Kadian Vickers-Hinds \$130.00 per day pending receipt of certification
  - b) Lynwood Lawson \$140.00 per day
  - c) Ronald Williamson \$130.00 per day pending receipt of certification
8. Motion to approve the renewal of a stipend for Dana LeBoeuf in the amount of \$5,000.00 for assuming additional duties for the Human Resources Department.
9. Motion to approve the renewal of stipends in the amount of \$2,000.00 each for the following employees for assuming additional Business Office duties:
  - a) Evelyn Stanley
  - b) Maryalyce Alexander

**Transfers/Amendments**

10. Motion to amend the 2020-2021 step of Elizabeth Majano Librarian at WOK from \$84,015 Step 13, MA Guide to \$84,015 Step 14. (8/27/20 board action)

**Leaves**

11. Motion to extend maternity leave for Employee #1790 effective November 30, 2020 through January 1, 2021. The Family and Medical Leave Act (FMLA) will cover the period beginning November 30, 2020 through December 7, 2020.
12. Motion to extend maternity leave for Employee #1301 effective January 1, 2021 through March 25, 2021.

**LABOR RELATIONS –Shapiro/Cook (continued)**

13. Motion to extend the medical leave for Employee #0339 effective November 13, 2020 through January 1, 2021. The Family and Medical Leave Act (FMLA) will cover the period beginning November 13, 2020 through December 4, 2020.

**Other**

14. Motion to approve a one year extension of the current contract and salary schedules between the Hillside Board of Education and the Non-Aligned Employees for the period beginning July 1, 2020 through June 30, 2021, with a 2.5% increase. All other terms and conditions will remain the same. (Attachment LR#1-11/19/20)

15. Motion to approve the 2020-2021 salaries for all staff members covered under the Agreement between the Hillside Board of Education and the Hillside Education Association for the period beginning July 1, 2020 though June 30, 2021. (Attachment LR#2-11/19/20)

16. Motion to approve the 2020-2021 rates for aides. (Attachment LR#3-11/19/20)

17. Motion to approve the 2020-2021 salary for the Kindergarten Instructional Assistants listed below at \$30,914.00 (2.5% increase):

- a) Cheila Cardoso (September through November 9, 2020)
- b) Jeffrey Spychalski (September through November)

18. Motion to approve the 2020-2021 rates for the following bus drivers (2.5% increase):

- a) Brigitte Ortiz                      \$26.85 per hour
- b) Jacqueline Marsh                 \$20.53 per hour
- c) Luz Vargas                         \$20.53 per hour

Motion:

Second:

	Yes	No	Ab.		Yes	No	Ab.
Best				Salters			
Harbin				Shapiro			
Howard				Worrill			
Lofton				Cook			
Robinson							